

**Reprint  
as at 1 December 2014**



## **Winston Churchill Memorial Trust Act 1965**

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### **Contents**

	Page
Title	2
1 Short Title	2
2 Interpretation	2
<i>The Winston Churchill Memorial Trust Board</i>	
3 The Winston Churchill Memorial Trust Board	3
4 Membership of Board	3
5 Terms of office of members	3
6 Extraordinary vacancies	4
7 Chairman of the Board	4
8 Deputy Chairman of the Board	4
9 Meetings of the Board	5
10 Executive committee, special committees, and delegation of powers	5
11 Rules of Board	6
12 Proceedings of Board not affected by irregularities	6
13 Functions and powers of Board	6

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**Note**

Changes authorised by subpart 2 of Part 2 of the Legislation Act 2012 have been made in this official reprint.  
Note 4 at the end of this reprint provides a list of the amendments incorporated.

**This Act is administered by the Department of Internal Affairs.**

*Establishment of Fund and financial provisions*

14	The Winston Churchill Memorial Trust Fund	7
15	Donations to Board	7
16	Capital and income of Fund	7
17	Powers of investment	8
18	Authorised expenditure	8
19	Conditions of grants, awards, or fellowships	9
20	Money to be banked	9
20A	Overdrafts	9
21	Accounting records must be kept	10
21A	Financial statements must be prepared	10
21B	Financial statements must be audited	10
22	Exemption from taxation	11
23	Annual report	11
24	Travelling allowances	11
25	Unauthorised expenditure	11

*Miscellaneous provisions*

26	Office of Board	11
27	Appointment of officers	11
28	Members of Board not personally liable	12
29	Contracts of Board and members	12
30	Entering into agreements by Board	12
31	Certain assets and liabilities to become assets and liabilities of the Board	12

**An Act to establish the Winston Churchill Memorial Trust Fund, to constitute a Board to administer the Fund, and to make provision with respect to the Fund****1 Short Title**

This Act may be cited as the Winston Churchill Memorial Trust Act 1965.

**2 Interpretation**

In this Act, unless the context otherwise requires,—

**Board** means the Winston Churchill Memorial Trust Board established by this Act

**financial statements** has the same meaning as in section 6 of the Financial Reporting Act 2013

**Fund** means the Winston Churchill Memorial Trust Fund established by this Act

**generally accepted accounting practice** has the same meaning as in section 8 of the Financial Reporting Act 2013

**Minister** means the Minister of Internal Affairs.

Section 2 **financial statements**: inserted, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

Section 2 **generally accepted accounting practice**: inserted, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

### *The Winston Churchill Memorial Trust Board*

#### **3 The Winston Churchill Memorial Trust Board**

- (1) There is hereby established a Board to be called the Winston Churchill Memorial Trust Board.
- (2) The Board shall be a body corporate with perpetual succession and a common seal and shall be capable of acquiring, holding, and disposing of real and personal property, of suing and being sued, and of doing and suffering all such other acts and things as bodies corporate may do and suffer.

#### **4 Membership of Board**

- (1) The Board shall consist of 9 persons appointed by the Governor-General on the recommendation of the Minister:

provided that the Minister, after the first members are appointed, shall consult with the Board before recommending the appointment or reappointment of any person as a member.

- (2) No person, by reason only of his being a member of the Board or of any committee appointed by the Board, shall be deemed to be employed in the State services for the purposes of the State Sector Act 1988, or in the Government service for the purposes of the Government Superannuation Fund Act 1956.

Section 4(2): amended, on 1 April 1988, pursuant to section 90(a) of the State Sector Act 1988 (1988 No 20).

Section 4(2): amended, on 1 November 1976, pursuant to section 3(3) of the Government Superannuation Fund Amendment Act 1976 (1976 No 30).

#### **5 Terms of office of members**

- (1) Except as otherwise provided by this Act, the members of the Board shall be appointed for a term of 6 years.
- (2) Four of the first members shall be appointed for a term expiring with 31 March 1969 and the remaining 5 (including the Chairman) shall be appointed for a term expiring with 31 March 1972.
- (3) Any member whose term of office expires with 31 March 1969, and any member appointed under section 6 to fill an extraordinary vacancy for a term of less than 3 years may be reappointed to the Board for a term of 6 years, but otherwise no member of the Board shall be reappointed.

- (4) Notwithstanding anything to the contrary in this Act, every member of the Board, unless he sooner vacates his office under section 6, shall continue in office until his successor comes into office.

## **6 Extraordinary vacancies**

- (1) Any member of the Board may at any time be removed from office by the Governor-General for inability to perform the functions of the office, bankruptcy, neglect of duty, or misconduct proved to the satisfaction of the Governor-General, or may at any time resign his office by written notice to the Minister.
- (2) If any member dies or resigns, or is removed from office, his office shall become vacant and the vacancy shall be deemed to be an extraordinary vacancy.
- (3) An extraordinary vacancy shall be filled in the same manner in which the appointment to the vacant office was made.
- (4) Every person appointed to fill an extraordinary vacancy shall be appointed for the residue of the term for which the vacating member was appointed.

Section 6(1): amended, on 1 January 2002, by section 70(1) of the Human Rights Amendment Act 2001 (2001 No 96).

## **7 Chairman of the Board**

- (1) One member of the Board shall be appointed as Chairman of the Board by the Governor-General on the recommendation of the Minister.
- (2) Unless he sooner resigns his office as Chairman, any member appointed as Chairman shall hold office as such during the period he remains a member of the Board.

## **8 Deputy Chairman of the Board**

- (1) At the first meeting of the Board and thereafter at the first meeting of the Board held after 1 April each year, and also at the first meeting of the Board held after the occurrence of a vacancy in the office of the Deputy Chairman, the Board shall elect one of its members to be the Deputy Chairman. Any person so elected shall hold office, while he continues to be a member of the Board, until the appointment of his successor in accordance with this section, and may be reappointed.
- (2) Subject to the provisions of this Act, the Deputy Chairman shall have and may exercise all the powers and duties of the Chairman during the absence or incapacity of the Chairman or while there is a vacancy in the office of Chairman.
- (3) No acts done by the Deputy Chairman acting as Chairman, and no acts done by the Board while the Deputy Chairman is acting as Chairman, shall in any proceedings be questioned on the ground that the occasion for his so acting had not arisen or had ceased.

## **9 Meetings of the Board**

- (1) The Chairman shall preside at all meetings of the Board at which he is present.
- (2) The Deputy Chairman shall preside at all meetings of the Board at which the Chairman is not present. In the absence of both the Chairman and the Deputy Chairman from any meeting, the members present shall appoint one of their number to be the chairman of that meeting.
- (3) The first meeting of the Board shall be held on a day to be appointed in that behalf by the Minister.
- (4) Subsequent meetings of the Board shall be held at such times and places as the Board determines.
- (5) A special meeting of the Board may at any time be called by the Chairman, and the Chairman shall call a special meeting whenever he is requested to do so in writing by 2 members of the Board:  
provided that not less than 7 clear days' notice of every special meeting and of the business to be transacted thereat shall be given to each member for the time being in New Zealand, and no business other than that specified in the notice shall be transacted at any such special meeting.
- (6) At all meetings of the Board the quorum necessary for the transaction of business shall be 5 members.
- (7) Every question before the Board shall be determined by a majority of the valid votes of the members present recorded thereon:  
provided that a resolution signed or assented to by letter or telegram by a majority of the members of the Board for the time being in New Zealand shall have the same effect as a resolution duly passed at a meeting of the Board.
- (8) The Chairman at any meeting shall have a deliberative vote and, in the case of an equality of votes, a casting vote.
- (9) There shall be not less than 1 meeting of the Board in each financial year.
- (10) Subject to the provisions of this Act and to the rules of the Board, the Board may regulate its own proceedings in such manner as it thinks fit.

## **10 Executive committee, special committees, and delegation of powers**

- (1) The Board may from time to time, by resolution, appoint, discharge, alter, continue, or reconstitute—
  - (a) an executive committee of not less than 3 members:
  - (b) special committees for particular purposes.
- (2) Every member of the executive committee shall be a member of the Board, but any person may be appointed to a special committee notwithstanding that he is not a member of the Board.
- (3) The Board may delegate to the executive committee or to any special committee such of its powers as it thinks fit.

- (4) Subject to any general or special directions given or conditions attached by the Board, any powers and functions so delegated may be performed and exercised by the committee with the same effect as if those powers and functions had been directly conferred by this Act and not by delegation.
- (5) Every committee purporting to act under any delegation under this section shall be presumed to be acting in accordance with the terms of the delegation, in the absence of proof to the contrary.
- (6) Every such delegation shall be revocable at will, and no such delegation shall prevent the performance or exercise of any power by the Board.
- (7) Until any such delegation is revoked, it shall continue in force according to its tenor, notwithstanding any change in the membership of the Board or of any committee.
- (8) Subject to the rules of the Board, each committee may regulate its own proceedings in such manner as it thinks fit.

#### **11 Rules of Board**

- (1) The Board may, by resolution, make rules not inconsistent with this Act for all or any of the following purposes, namely:
  - (a) regulating the proceedings of the Board and of any committee of the Board and the conduct of meetings of the Board or any such committee:
  - (b) providing for the custody of the property of the Board and the custody and use of the common seal of the Board:
  - (c) prescribing the manner in which applications for grants, awards, or fellowships under this Act shall be made:
  - (d) providing for such matters as may be deemed necessary or expedient for duly carrying out the work of the Board.
- (2) Notice of every resolution proposed to be submitted to any meeting for the making, amendment, or revocation of any such rules as aforesaid shall be given to every member of the Board for the time being in New Zealand not less than 7 clear days before the day fixed for the meeting.

#### **12 Proceedings of Board not affected by irregularities**

No act or proceedings of the Board, or of any committee thereof, or of any person acting as a member of the Board, shall be invalidated in consequence of there being a vacancy in the membership of the Board at the time of that act or proceeding, or of the subsequent discovery that there was some defect in the appointment of any person so acting, or that he was incapable of being or had ceased to be such a member, or that an insufficient number of meetings of the Board was held in any financial year.

#### **13 Functions and powers of Board**

- (1) The general functions of the Board shall be—

- (a) to administer the Winston Churchill Memorial Trust Fund in accordance with this Act:
  - (b) to consider applications for payments from the Fund and to determine those persons to whom grants, awards, or fellowships are to be made under this Act:
  - (c) to exercise such functions as may be lawfully conferred on it by or under this or any other Act or otherwise howsoever.
- (2) The Board shall have all such powers, rights, and authorities as may be necessary or expedient to enable it to carry out its functions.

*Establishment of Fund and financial provisions*

**14 The Winston Churchill Memorial Trust Fund**

There is hereby established a fund to be known as the Winston Churchill Memorial Trust Fund which shall be administered for the purposes of this Act and which shall comprise all grants, donations, or gifts made to or vested in the Board together with any income of the Board received from any source whatsoever.

**15 Donations to Board**

Any local authority within the meaning of the Local Government Act 2002 or other public body, any public corporation, any company or other incorporated body, any unincorporated body of persons, or any other person may, unless expressly prohibited by any Act or instrument of trust affecting the donor, make to the Board donations or gifts and the Board may accept any such donations or gifts.

Section 15: amended, on 1 July 2003, by section 262 of the Local Government Act 2002 (2002 No 84).

**16 Capital and income of Fund**

- (1) The capital of the Fund shall consist of:
- (a) all money vested in the Board pursuant to section 31:
  - (b) all money paid to the Board by way of grants, donations, or gifts under section 15 or otherwise except—
    - (i) the income arising from any shares, debentures, or other like securities held on behalf of the Board and being the subject of a gift to the Board:
    - (ii) any money paid to the Board in the form of an annuity or with an express direction by the donor that it is to be applied as income:
  - (c) all property held by or on behalf of the Board under this Act:
  - (d) all money derived from the sale of any property held by or on behalf of the Board under this Act:

- (e) all income transferred to capital under subsection (3).
- (2) The income of the Fund shall consist of:
  - (a) all income derived from the investment of money by or on behalf of the Board under this Act:
  - (b) all income derived from the administration of property held by or on behalf of the Board:
  - (c) all money derived from the leasing of land or resulting from any agreement entered into by the Board under section 30:
  - (d) all other money not forming part of the capital of the Fund.
- (3) Any income of the Fund not for the time being required for expenditure under section 18 may, at the discretion of the Board, be transferred to the capital of the Fund, whether or not the income has been invested under subsection (2) of section 17.

#### **17 Powers of investment**

- (1) Any money, being capital of the Fund within the meaning of section 16, held by or on behalf of the Board shall from time to time be invested in accordance with the provisions of the Trustee Act 1956 as to the investment of trust funds:  
provided that, notwithstanding any rule of law or equity to the contrary, the Board shall not be obliged to convert any property which is the subject of a gift to the Board and which is not property in which the Board may properly invest money pursuant to this subsection.
- (2) Any money, being income of the Fund within the meaning of section 16, may, at the discretion of the Board, from time to time be invested in accordance with the provisions of the Trustee Act 1956 as to the investment of trust funds.

Section 17: replaced, on 1 October 1988, by section 14(1) of the Trustee Amendment Act 1988 (1988 No 119).

#### **18 Authorised expenditure**

- (1) Subject to the provisions of this Act, the Board may apply the income of the fund in such manner beneficial to the community as the Board thinks fit for all or any of the following purposes:
  - (a) the making of grants or awards or the provision of fellowships to qualified persons who will, in the opinion of the Board, contribute to the general advancement of any occupation, calling, trade, business, or profession carried on or intended to be carried on in New Zealand, or to the benefit in general of New Zealand, or to the maintenance or advancement of the Commonwealth as a beneficial influence in world affairs:
  - (b) the payment of the costs of administration of the affairs of the Board, including its committees and agencies and the provision of office accommodation.



- (2) No person shall be qualified to receive any benefit under paragraph (a) of subsection (1) unless he is—
- (a) a New Zealand citizen; or
  - (ab) a person who is ordinarily resident in New Zealand; or
  - (b) a person resident outside New Zealand who will, in the opinion of the Board, fulfil the purpose for which the benefit is granted by means of a visit or the extension of a visit to New Zealand.

Section 18(2)(ab): inserted, on 16 December 1988, by section 2 of the Winston Churchill Memorial Trust Amendment Act 1988 (1988 No 220).

### **19 Conditions of grants, awards, or fellowships**

- (1) The conditions of tenure of every grant, award, or fellowship shall be determined by the Board which shall select the recipients thereof.
- (2) Every grant, award, or fellowship shall be of such value as the Board in its discretion determines and the Board may in its discretion renew or extend it with or without modification in value or conditions of tenure.

### **20 Money to be banked**

- (1) All money belonging to the Board shall, as soon as practicable after it has come into the hands of the Secretary or other proper officer of the Board, be paid into such bank as the Board from time to time appoints, to an account to be called the Winston Churchill Memorial Trust Fund Account.
- (2) No money shall be withdrawn from the bank except by authority of the Board and by cheque signed by the Secretary or by an officer of the Board appointed by the Board for the purpose.
- (3) The Board may from time to time authorise the opening of an imprest account in the name of an officer of the Board and may direct what payments shall be made from any such imprest account.
- (4) The Board shall from time to time by resolution fix the maximum amount that may be held at any time in the imprest account.
- (5) A statement of all payments made from the imprest account shall be submitted to the Board for approval at its first ordinary meeting thereafter.

### **20A Overdrafts**

- (1) Subject to this section, the Board may from time to time, in anticipation of income, borrow money by way of overdraft.
- (2) The aggregate amount of all sums borrowed by way of overdraft by the Board under subsection (1) shall not exceed—
  - (a) 20% of the income of the Board for the preceding financial year; or
  - (b) such greater amount as may be authorised by the Minister.

- (3) All amounts borrowed by way of overdraft by the Board shall be repaid within 30 days of the date of the advance or within such longer period as may be authorised by the Minister.
- (4) Any authorisation given by the Minister under subsection (2)(b) or subsection (3) may be subject to such conditions as the Minister thinks fit.

Section 20A: inserted, on 8 March 1985, by section 2 of the Winston Churchill Memorial Trust Amendment Act 1985 (1985 No 7).

## **21 Accounting records must be kept**

- (1) The Board must ensure that there are kept at all times accounting records that—
  - (a) correctly record the transactions of the Board; and
  - (b) will enable the Board to ensure that the financial statements of the Board comply with this Act; and
  - (c) will enable the financial statements of the Board to be readily and properly audited.
- (2) The Board must establish and maintain a satisfactory system of control of those accounting records.
- (3) The accounting records must be kept—
  - (a) in written form in English; or
  - (b) in a form or manner in which they are easily accessible and convertible into written form in English.

Section 21: replaced, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

## **21A Financial statements must be prepared**

The Board must ensure that, within 5 months after the end of the financial year ending on 31 March, financial statements that comply with generally accepted accounting practice are—

- (a) completed in relation to the Board and that financial year; and
- (b) dated and signed on behalf of the Board by 2 members of the Board.

Section 21A: inserted, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

## **21B Financial statements must be audited**

- (1) The Board must ensure that the financial statements of the Board are audited.
- (2) The Board is a public entity as defined in section 4 of the Public Audit Act 2001 and, in accordance with that Act, the Auditor-General is its auditor.

Section 21B: inserted, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

## **22 Exemption from taxation**

The Board shall be exempt from the payment of land tax and income tax.

## **23 Annual report**

- (1) The Board must, not later than 31 August in every year, provide to the Minister a report of its proceedings and operations for its preceding financial year, together with a copy of its financial statements for that year and a copy of the audit report.
- (2) The Minister must present a copy of the report, of the financial statements, and of the audit report to the House of Representatives—
  - (a) not later than 10 working days after the Minister receives those documents; or
  - (b) if Parliament is not in session, as soon as possible after the commencement of the next session of Parliament.

Section 23: replaced, on 1 April 2014, by section 125 of the Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102).

## **24 Travelling allowances**

- (1) The Board is hereby declared to be a statutory Board within the meaning of the Fees and Travelling Allowances Act 1951.
- (2) There may be paid to the members of the Board and of any committee appointed by the Board out of the funds of the Board, travelling allowances and expenses in accordance with the Fees and Travelling Allowances Act 1951.

## **25 Unauthorised expenditure**

The Board may, in any financial year, expend out of its funds for purposes not authorised by this or any other Act any sum or sums not amounting in the whole to more than 100 pounds.

### *Miscellaneous provisions*

## **26 Office of Board**

The Board shall establish and maintain a place or office at which notices and other documents may be served on or delivered to the Board, and may from time to time change any such place or office.

## **27 Appointment of officers**

- (1) The Board may from time to time appoint a secretary and such other officers and servants as are considered necessary for the exercise and performance of the functions and powers of the Board.
- (2) The Board may pay to its officers and servants from the Board's income such salaries and allowances as it thinks fit.

- (3) For the purpose of providing superannuation or retiring allowances for its officers, the Board may make payments to or subsidise any retirement scheme (within the meaning of section 6(1) of the Financial Markets Conduct Act 2013).

Section 27(3): replaced, on 1 April 1991, by section 80 of the National Provident Fund Restructuring Act 1990 (1990 No 126).

Section 27(3): amended, on 1 December 2014, by section 150 of the Financial Markets (Repeals and Amendments) Act 2013 (2013 No 70).

## **28 Members of Board not personally liable**

No member, officer, or servant of the Board shall be personally liable for any act or default done or made by the Board or by any member thereof in good faith in the course of the operations of the Board.

## **29 Contracts of Board and members**

- (1) *Amendment(s) incorporated in the Act(s).*  
(2) *[Repealed]*

Section 29(2): repealed, on 18 December 1968, by section 9(1) of the Local Authorities (Members' Interests) Act 1968 (1968 No 147).

## **30 Entering into agreements by Board**

The Board may from time to time enter into agreements with any local authority, corporation, society, firm, or person for the management and maintenance of any land, buildings, or thing held by or on behalf of the Board.

## **31 Certain assets and liabilities to become assets and liabilities of the Board**

- (1) On the commencement of this Act all real and personal property of every description vested in or held by the Crown or any local authority or any body or person in the name of or on behalf of the Organising Committee of the Winston Churchill Memorial Trust Fund or the Interim Board of Trustees of the Winston Churchill Memorial Trust Fund shall be deemed to be transferred to and vested in the Board established by this Act, without the necessity of any assignment, transfer, conveyance, or other assurance, but subject to all liabilities, charges, obligations, or trusts affecting that property.
- (2) All contracts, debts, liabilities, and obligations of the said Organising Committee or the said Interim Board of Trustees or of the Crown or any person in the name of or on behalf of that Organising Committee or Interim Board shall become contracts, debts, liabilities, and obligations of the Board established by this Act.
- (3) All members of the said Organising Committee or the said Interim Board of Trustees, all former members, and all authorities and persons are hereby declared to be released and discharged from all liability and responsibility whatsoever in respect of any property, contract, debt, liability, or obligation hereby transferred to or imposed on the Board.

- (4) Any person charged with the duty of keeping any register, on written request by the Board, shall make such entries in the register and on any outstanding documents of title and generally do all such things as may be necessary to give effect to this section.
- (5) Notwithstanding the provisions of any enactment or rule of law, all donations and gifts of any description made by any local authority, body, or person before the commencement of this Act and held by or on behalf of the said Organising Committee or the said Interim Board of Trustees are hereby validated and declared to have been lawful.

## Reprints notes

### 1 *General*

This is a reprint of the Winston Churchill Memorial Trust Act 1965 that incorporates all the amendments to that Act as at the date of the last amendment to it.

### 2 *Legal status*

Reprints are presumed to correctly state, as at the date of the reprint, the law enacted by the principal enactment and by any amendments to that enactment. Section 18 of the Legislation Act 2012 provides that this reprint, published in electronic form, has the status of an official version under section 17 of that Act. A printed version of the reprint produced directly from this official electronic version also has official status.

### 3 *Editorial and format changes*

Editorial and format changes to reprints are made using the powers under sections 24 to 26 of the Legislation Act 2012. See also <http://www.pco.parliament.govt.nz/editorial-conventions/>.

### 4 *Amendments incorporated in this reprint*

Financial Reporting (Amendments to Other Enactments) Act 2013 (2013 No 102): section 125

Financial Markets (Repeals and Amendments) Act 2013 (2013 No 70): section 150

Local Government Act 2002 (2002 No 84): section 262

Human Rights Amendment Act 2001 (2001 No 96): section 70(1)

National Provident Fund Restructuring Act 1990 (1990 No 126): section 80

Winston Churchill Memorial Trust Amendment Act 1988 (1988 No 220)

Trustee Amendment Act 1988 (1988 No 119): section 14(1)

State Sector Act 1988 (1988 No 20): section 90(a)

Winston Churchill Memorial Trust Amendment Act 1985 (1985 No 47)

Government Superannuation Fund Amendment Act 1976 (1976 No 30): section 3(3)

Local Authorities (Members' Interests) Act 1968 (1968 No 147): section 9(1)