

**Reprint  
as at 30 November 2015**



**Passport (Fees) Regulations 1996**  
(SR 1996/132)

Passport (Fees) Regulations 1996: revoked, on 30 November 2015, by regulation 9 of the Passport (Fees) Regulations 2015 (LI 2015/264).

Michael Hardie Boys, Governor-General

**Order in Council**

At Wellington this 27th day of May 1996

Present:

His Excellency the Governor-General in Council

Pursuant to section 40 of the Passports Act 1992, His Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

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**Note**

Changes authorised by subpart 2 of Part 2 of the Legislation Act 2012 have been made in this official reprint.  
Note 4 at the end of this reprint provides a list of the amendments incorporated.

**These regulations are administered by the Department of Internal Affairs.**

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## Regulations

### 1 Title and commencement

- (1) These regulations may be cited as the Passport (Fees) Regulations 1996.
- (2) These regulations shall come into force on 1 July 1996.

### 2 Interpretation

In these regulations, unless the context otherwise requires,—

**the Act** means the Passports Act 1992

**passport** means a New Zealand passport

**passports office** means an office that is responsible for issuing passports, certificates of identity, and refugee travel documents

**Secretary** means the Secretary for Internal Affairs.

Regulation 2 **passports office**: inserted, on 4 November 2005, by regulation 3 of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

### 3 Fees

- (1) Subject to regulation 7A, the fees set out in Part 1 of the Schedule are payable for the matters set out in that Part, with different fees payable for—
  - (a) an application lodged at a passports office in New Zealand or forwarded to a passports office in New Zealand from a New Zealand overseas mission or New Zealand overseas post; and
  - (b) an application lodged at a passports office in London or Sydney or forwarded to a passports office in London or Sydney from a New Zealand overseas mission or New Zealand overseas post.
- (2) Subject to regulation 7A, the fees set out in Part 2 of the Schedule are payable for the matters set out in that Part, being services provided by a New Zealand overseas mission or New Zealand overseas post (not being a passports office in London or Sydney).

Regulation 3: substituted, on 4 November 2005, by regulation 4 of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

Regulation 3(1): amended, on 13 May 2011, by regulation 4(1) of the Passport (Fees) Amendment Regulations 2011 (SR 2011/132).

Regulation 3(2): amended, on 13 May 2011, by regulation 4(2) of the Passport (Fees) Amendment Regulations 2011 (SR 2011/132).

#### **4 Priority service fee**

- (1) Subject to regulations 7 and 7A, the priority service fee specified in item 6 of Part 1 of the Schedule shall be payable in respect of any application for the urgent issue of any passport or the urgent issue of a certificate of identity, being an application that is required to be processed within a time frame that requires that application to be given priority over other applications of the same type.
- (2) The priority service fee may be payable either at the time at which the application is made or subsequently.

Regulation 4(1): amended, on 13 May 2011, by regulation 5 of the Passport (Fees) Amendment Regulations 2011 (SR 2011/132).

Regulation 4(1): amended, on 4 November 2005, by regulation 5(a) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

Regulation 4(1): amended, on 4 November 2005, by regulation 5(b) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

#### **5 Callout fee**

Subject to regulations 7 and 7A, the callout fee specified in item 7 of Part 1 of the Schedule shall be payable in respect of any application for the urgent issue of any passport or the urgent issue of a certificate of identity, being an application that is required to be processed within a time frame that requires the attendance of officers outside of ordinary working hours.

Regulation 5: amended, on 13 May 2011, by regulation 6 of the Passport (Fees) Amendment Regulations 2011 (SR 2011/132).

Regulation 5: amended, on 4 November 2005, by regulation 6(a) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

Regulation 5: amended, on 4 November 2005, by regulation 6(b) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

#### **6 Callout and priority service fees to be additional fees**

- (1) Where a priority service fee is payable under regulation 4 or a callout fee is payable under regulation 5 in respect of an application, that fee shall be payable in addition to whatever other fee is payable in respect of that application.
- (2) Both a priority service fee and a callout fee shall not be payable in respect of the same application.

#### **7 Exemption in respect of urgent travel for death or serious illness**

If the Secretary is satisfied that the time at which an application is made is dictated by the applicant's urgent need to travel and that that urgent need to travel arises because of a situation involving—

- (a) the death or serious illness of—

- (i) a member of the applicant's family; or
- (ii) a friend or business associate of the applicant; or
- (b) the serious illness of the applicant,—  
then—
- (c) notwithstanding regulations 4 and 5, neither a priority service fee nor a callout fee shall be payable in respect of the application.
- (d) *[Revoked]*

Regulation 7(c): amended, on 4 November 2005, by regulation 7(a) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

Regulation 7(d): revoked, on 4 November 2005, by regulation 7(b) of the Passport (Fees) Amendment Regulations 2005 (SR 2005/287).

#### **7A Certain fees not payable for urgent need to travel because of exceptional circumstances**

- (1) This regulation applies to an applicant who is outside New Zealand at the time the relevant application is made.
- (2) A fee specified in subclause (3) is not payable in respect of an application for the urgent issue of a passport, or the issue of an emergency travel document, if the Secretary is satisfied that the timing of the application is dictated by the applicant's urgent need to travel because of exceptional circumstances that—
  - (a) require or may require the applicant to urgently leave the country in which he or she is present; and
  - (b) prevent the applicant from retrieving his or her valid passport (if one exists) because of the urgency of the situation or potential threat to the applicant's safety (or both).
- (3) The fees are—
  - (a) the priority service fee payable under regulation 4:
  - (b) the callout fee payable under regulation 5:
  - (c) the fee specified in item 2 of Part 2 of the Schedule payable under regulation 3.
- (4) For the purposes of this regulation, **exceptional circumstances** means—
  - (a) an invasion, *coup d'état*, violent uprising, terrorist act, or war affecting the country in which the applicant is present; or
  - (b) a natural disaster or serious outbreak of disease affecting the country in which the applicant is present; or
  - (c) the applicant having been the victim of kidnapping or human trafficking while in the country in which he or she is present; or
  - (d) any circumstances of a similar nature to those specified in paragraphs (a) to (c).

Regulation 7A: inserted, on 13 May 2011, by regulation 7 of the Passport (Fees) Amendment Regulations 2011 (SR 2011/132).

**7B Online fees**

The fees set out in Part 3 of the Schedule are payable for applications lodged online through an Internet site maintained by or on behalf of the Secretary.

Regulation 7B: inserted, on 2 November 2012, by regulation 4 of the Passport (Fees) Amendment Regulations 2012 (SR 2012/332).

**8 Payment of fees**

Except as provided in regulation 4(2), all fees prescribed by these regulations shall be payable on the making of the relevant application and shall not be refundable if the application is declined.

**9 Goods and services tax**

The fees prescribed by these regulations are expressed exclusive of any goods and services tax payable under the Goods and Services Tax Act 1985.

Regulation 9: replaced, on 2 November 2012, by regulation 5 of the Passport (Fees) Amendment Regulations 2012 (SR 2012/332).

**10 Revocation**

The Passport (Fees) Regulations 1993 (SR 1993/134) are hereby consequentially revoked.

**Schedule  
Fees**

rr 3, 4, 5, 7B

Schedule: replaced, on 2 November 2012, by regulation 6 of the Passport (Fees) Amendment Regulations 2012 (SR 2012/332).

**Part 1**

**Applications lodged at passports office in New Zealand, London, or Sydney (or forwarded to passports office in New Zealand, London, or Sydney from New Zealand overseas mission or New Zealand overseas post)**

Item	Matter	Fee (\$)	
		Passports office in New Zealand	Passports office in London or Sydney
1	For the issue of a passport for the first time (except in the circumstances described in items 3 and 4).	121.74	176

Item	Matter	Fee (\$)	
		Passports office in New Zealand	Passports office in London or Sydney
2	For the issue of a passport to a person who has previously been issued a passport (except in the circumstances described in items 3 and 4).	116.96	176
3	For the issue of a passport to a child under 16 years (except in the circumstances described in item 4).	71.11	90
4	For the issue of a replacement passport on the surrender, before its expiry, of an emergency travel document for which a fee has already been paid under item 2 of Part 2.	0	0
5	For the issue of a certificate of identity.	71.11	
6	For the issue of a refugee travel document.	71.11	
7	Priority service fee under regulation 4.	133.33	176
8	Callout fee under regulation 5.	444.44	500

## Part 2

### Fees payable for services provided by New Zealand overseas mission or New Zealand overseas post

Item	Matter	Fee (\$)
1	Handling fee for forwarding an application for a passport to a passports office in New Zealand, London, or Sydney (in addition to relevant fees payable under Part 1).	50
2	For the issue of an emergency travel document.	350

## Part 3

### Applications lodged online

Item	Matter	Fee (\$)
1	For the issue of a passport.	108.26

Marie Shroff,  
Clerk of the Executive Council.

## **Reprints notes**

### **1    *General***

This is a reprint of the Passport (Fees) Regulations 1996 that incorporates all the amendments to those regulations as at the date of the last amendment to them.

### **2    *Legal status***

Reprints are presumed to correctly state, as at the date of the reprint, the law enacted by the principal enactment and by any amendments to that enactment. Section 18 of the Legislation Act 2012 provides that this reprint, published in electronic form, has the status of an official version under section 17 of that Act. A printed version of the reprint produced directly from this official electronic version also has official status.

### **3    *Editorial and format changes***

Editorial and format changes to reprints are made using the powers under sections 24 to 26 of the Legislation Act 2012. See also <http://www.pco.parliament.govt.nz/editorial-conventions/>.

### **4    *Amendments incorporated in this reprint***

Passport (Fees) Regulations 2015 (LI 2015/264): regulation 9  
Passport (Fees) Amendment Regulations 2012 (SR 2012/332)  
Passport (Fees) Amendment Regulations 2011 (SR 2011/132)  
Passport (Fees) Amendment Regulations 2005 (SR 2005/287)