

Reprint
as at 1 October 2018



Biosecurity (Border Processing Levy) Order 2015 (LI 2015/259)

Jerry Mateparae, Governor-General

Order in Council

At Wellington this 9th day of November 2015

Present:

The Right Hon John Key presiding in Council

Pursuant to section 140AA of the Biosecurity Act 1993, His Excellency the Governor-General makes the following order, acting—

- (a) on the advice and with the consent of the Executive Council; and
- (b) on the recommendation of the Minister for Primary Industries made after consultation in accordance with section 140AA(4) of the Biosecurity Act 1993.

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Note

Changes authorised by subpart 2 of Part 2 of the Legislation Act 2012 have been made in this official reprint.
Note 4 at the end of this reprint provides a list of the amendments incorporated.

This order is administered by the Ministry for Primary Industries.

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Order

1 Title

This order is the Biosecurity (Border Processing Levy) Order 2015.

2 Commencement

- (1) Clause 4(3) comes into force on the day after the date on which this order is notified in the *Gazette*.
- (2) The rest of this order comes into force on 1 January 2016.

3 Interpretation

In this order, unless the context otherwise requires,—

Act means the Biosecurity Act 1993

collection agent has the meaning given by clause 10(1)

cruise line means a person who is carrying on an international cruise business

cruise ship means a ship, boat, or other vessel operated by a cruise line for an international cruise as part of its international cruise business

cruise ship traveller means a traveller who arrives in New Zealand on a cruise ship

Customs means the New Zealand Customs Service

exempt traveller means a traveller who is exempt from the levy under clause 9(1)

initial levy period means the period of 30 months beginning with 1 January 2016 and ending with 30 June 2018

international air service licensee means a person who is licensed to carry on a scheduled international air service in New Zealand under Part 8A of the Civil Aviation Act 1990

international aircraft means an aircraft that—

- (a) is operated by an international air service licensee as part of a scheduled international air service; and
- (b) is not a non-passenger commercial craft

international cruise business means a business that involves operating ships, boats, or other vessels for international cruises, if places on the cruises are purchased by or for members of the public on the basis of schedules or itineraries that are publicly available or are made available to members of the public upon request

levy, except in clauses 4 to 8, includes any goods and services tax payable on the levy

levy period means—

- (a) the initial levy period; or
- (b) a later period of 12, 24, or 36 months beginning with 1 July and ending with 30 June

non-levy funded exempt traveller means a traveller who is exempt from the levy under any of paragraphs (e) to (i) of clause 9(1) (whether or not the traveller is also exempt under any of paragraphs (a) to (d) of clause 9(1))

non-passenger commercial craft means a craft—

- (a) the purposes of which do not relate wholly or primarily to passengers; and
- (b) the business of which is wholly commercial; and
- (c) on which no passengers are being carried or on which passengers are being carried only as an incidental part of the business of the craft

passenger means a person carried on a craft during a flight or voyage, other than a person—

- (a) who is employed or engaged under a contract of service or a contract for services; and

- (b) who, under that contract, provides services on the craft during the flight or voyage wholly for the purposes of the business of the craft

scheduled international air service has the meaning given by section 87A of the Civil Aviation Act 1990

traveller has the meaning given by section 140AA(1) of the Act.

Clause 3 **levy period** paragraph (b): amended, on 1 July 2018, by clause 4 of the Biosecurity (Border Processing Levy) Amendment Order 2018 (LI 2018/89).

Initial levy period

4 Levy rates for initial levy period

- (1) The rates of levy for the initial levy period are as follows:
- (a) \$8.38 for a traveller other than a cruise ship traveller:
 - (b) \$12.20 for a cruise ship traveller.
- (2) The rates of levy set by subclause (1) are exclusive of goods and services tax.
- (3) The Director-General must, before 1 January 2016, notify the rates of levy set by subclause (1) by notice in the *Gazette*.

Later levy periods

5 Levy rates for later levy periods

- (1) The rates of levy for each levy period after the initial levy period must be set and notified as follows.
- (2) The Director-General must, before the levy period begins,—
- (a) decide the duration of the levy period; and
 - (b) set the rates of levy referred to in subclause (3) for the levy period in accordance with clauses 6 and 7.
- (3) The rates of levy to be set are as follows:
- (a) the rate for a traveller other than a cruise ship traveller:
 - (b) the rate for a cruise ship traveller.
- (4) The rates of levy set under subclause (2) are exclusive of goods and services tax.
- (5) The Director-General must, before the levy period begins, notify by notice in the *Gazette*—
- (a) the duration of the levy period; and
 - (b) each rate of levy set under subclause (2) that is higher or lower than the corresponding rate for the previous levy period.
- (6) *See also* clause 8, which provides that a rate of levy may be reset because of unanticipated circumstances.

Clause 5(2): replaced, on 1 July 2018, by clause 5(1) of the Biosecurity (Border Processing Levy) Amendment Order 2018 (LI 2018/89).

Clause 5(5): replaced, on 1 July 2018, by clause 5(2) of the Biosecurity (Border Processing Levy) Amendment Order 2018 (LI 2018/89).

6 Levy rate for travellers other than cruise ship travellers

- (1) The rate of levy referred to in clause 5(3)(a) must be set on the basis of the following formula (subject to subclause (3)):

$$a \div b$$

where—

- a is an estimate of the border processing costs for the levy period, as adjusted under subclause (2)
- b is an estimate of the number of travellers who will arrive in New Zealand in the levy period, excluding cruise ship travellers and exempt travellers.
- (2) The estimated border processing costs referred to in subclause (1) must be adjusted to take into account—
- (a) any estimated shortfall in recovery, or any estimated over-recovery, of the border processing costs for the previous levy period; and
- (b) any actual shortfall in recovery, or any actual over-recovery, of the border processing costs for the levy period before the previous levy period so far as the shortfall remains to be recovered, or the over-recovery remains to be allowed for.
- (3) The rate of levy must not exceed \$8.80.
- (4) In this clause, **border processing costs** means costs incurred by the Ministry in, or for the purpose of, exercising its powers or performing its functions under the Act in relation to relevant travellers and the goods in their possession or under their control (including as part of their personal effects or baggage), but excluding costs referred to in section 140AA(5) of the Act.
- (5) In subclause (4), **relevant travellers** means travellers excluding cruise ship travellers and non-levy funded exempt travellers.
- (6) If the amount of levy referred to in paragraph (a) does not exceed the border processing costs referred to in paragraph (b), that amount of levy and those border processing costs must be disregarded for the purposes of subclause (2):
- (a) the amount of levy paid to the Director-General in respect of travellers, excluding cruise ship travellers, who arrive in New Zealand in the period of 18 months beginning with 1 January 2016 and ending with 30 June 2017;
- (b) the border processing costs for that period of 18 months.

7 Levy rate for cruise ship travellers

- (1) The rate of levy referred to in clause 5(3)(b) must be set on the basis of the following formula (subject to subclause (3)):

$$c \div d$$

where—

- c is an estimate of the border processing costs for the levy period, as adjusted under subclause (2)
- d is an estimate of the number of cruise ship travellers who will arrive in New Zealand in the levy period, excluding exempt travellers.
- (2) The estimated border processing costs referred to in subclause (1) must be adjusted to take into account—
- (a) any estimated shortfall in recovery, or any estimated over-recovery, of the border processing costs for the previous levy period; and
 - (b) any actual shortfall in recovery, or any actual over-recovery, of the border processing costs for the levy period before the previous levy period so far as the shortfall remains to be recovered, or the over-recovery remains to be allowed for.
- (3) The rate of levy must not exceed \$17.90.
- (4) In this clause, **border processing costs** means costs incurred by the Ministry in, or for the purpose of, exercising its powers or performing its functions under the Act in relation to relevant travellers and the goods in their possession or under their control (including as part of their personal effects or baggage), but excluding costs referred to in section 140AA(5) of the Act.
- (5) In subclause (4), **relevant travellers** means cruise ship travellers excluding non-levy funded exempt travellers.
- (6) If the amount of levy referred to in paragraph (a) does not exceed the border processing costs referred to in paragraph (b), that amount of levy and those border processing costs must be disregarded for the purposes of subclause (2):
- (a) the amount of levy paid to the Director-General in respect of cruise ship travellers who arrive in New Zealand in the period of 18 months beginning with 1 January 2016 and ending with 30 June 2017;
 - (b) the border processing costs for that period of 18 months.

8 Resetting of levy rates

- (1) This clause applies if the Director-General is satisfied that it is appropriate to reset a rate of levy for a levy period after the initial levy period because of circumstances that—
- (a) occur before or during the levy period but after the rate of levy was set under clause 5(2) or was last reset under subclause (2) of this clause; and

- (b) were not anticipated by the Director-General when setting the rate of levy under clause 5(2) or last resetting the rate of levy under subclause (2) of this clause.
- (2) The Director-General must, as soon as is reasonably practicable,—
 - (a) reset the rate of levy for the levy period in accordance with clause 6 or 7 (as the case may be); and
 - (b) notify the new rate of levy by notice in the *Gazette*.
- (3) The new rate of levy set under subclause (2) is exclusive of goods and services tax.
- (4) The new rate of levy set under subclause (2) applies on and after the later of the following:
 - (a) the first day of the levy period;
 - (b) the 28th day after the date on which the new rate is notified in the *Gazette*.
- (5) In deciding whether it is appropriate to reset a rate of levy for a levy period, the Director-General must have regard to—
 - (a) the size (or the increased size) of any shortfall in recovery, or any over-recovery, of costs that is likely to result from the occurrence of the circumstances if the rate of levy is not reset; and
 - (b) the amount of time remaining in the levy period; and
 - (c) any other matters that the Director-General considers relevant.

Exemptions

9 Travellers exempt from levy

- (1) The following travellers are exempt from the levy:
 - (a) a traveller under the age of 2 years;
 - (b) a traveller who arrives in New Zealand on an international aircraft otherwise than as a passenger;
 - (c) a traveller who arrives in New Zealand on a cruise ship otherwise than as a passenger;
 - (d) a traveller who—
 - (i) arrives in New Zealand on an aircraft; and
 - (ii) is not required to enter a biosecurity control area because the traveller is in transit to a place outside New Zealand;
 - (e) a traveller who arrives in New Zealand on any of the following:
 - (i) a craft being operated by the New Zealand Defence Force or the defence forces of any Government other than that of New Zealand;

- (ii) a craft being used wholly for diplomatic or ceremonial purposes of any Government:
- (iii) a craft being used wholly for the purposes of a mission being carried out or organised by any Government that is a humanitarian mission or a mission in response to an emergency or a crisis:
- (iv) a craft being used for the purposes of an official expedition of a Contracting Party:
- (v) a non-passenger commercial craft:
- (f) a traveller who arrives in New Zealand after having been rescued at sea:
- (g) a traveller who arrives in New Zealand wholly for the purpose of seeking temporary relief from stress of weather:
- (h) a traveller who arrives in New Zealand before 1 January 2017 on an international aircraft as a passenger being carried on a ticket that was purchased, and fully paid for, before 1 January 2016:
- (i) a traveller who arrives in New Zealand before 1 January 2017 on a cruise ship as a passenger on an international cruise and whose place on the cruise was purchased, and fully paid for, before 1 January 2016.

(2) In this clause,—

Contracting Party has the meaning given by section 7(1) of the Antarctica (Environmental Protection) Act 1994

official expedition, in relation to a Contracting Party, has the meaning given by section 7(1) of the Antarctica (Environmental Protection) Act 1994.

When and how levy is to be paid

10 Collection agents

- (1) In this order, **collection agent** means a person who is responsible for collecting the levy under any of subclauses (2) to (4).
- (2) An international air service licensee is responsible for collecting the levy from the travellers who arrive in New Zealand on international aircraft operated by the international air service licensee.
- (3) A cruise line is responsible for collecting the levy from the travellers who arrive in New Zealand on cruise ships operated by the cruise line.
- (4) The following person is responsible for collecting the levy from the travellers who arrive in New Zealand on a craft if neither subclause (2) nor subclause (3) applies:
 - (a) any agent in New Zealand of the owner or operator of the craft who, acting under section 12(4)(b) of the Customs and Excise Act 2018, provides to Customs any advance notice required under section 12(1) of that Act relating to the craft's arrival in New Zealand:

- (b) the person in charge of the craft, if paragraph (a) does not apply.
- (5) Subclause (4) does not apply if all of the travellers who arrive in New Zealand on the craft are exempt travellers.

Clause 10(4)(a): amended, on 1 October 2018, by section 443(4) of the Customs and Excise Act 2018 (2018 No 4).

11 Payment of levy

- (1) This clause applies in relation to a traveller who is not an exempt traveller.
- (2) The traveller must pay the levy to the collection agent no later than the day of the traveller's arrival.
- (3) The collection agent must pay the levy to the Director-General no later than the 20th day of the month following the month in which the collection agent receives a notice under clause 14 that requires the collection agent to pay the levy.

12 Extension of time for payment of levy by collection agent

The Director-General may extend the time for payment of the levy given by clause 11(3) if the Director-General considers that the collection agent was or will be unable to pay the levy before the close of the day referred to in clause 11(3) because of extraordinary circumstances that are beyond the collection agent's control.

13 Additional levy if levy paid late

- (1) This clause applies if the whole or a part of an amount of levy payable by a traveller is not paid to the Director-General by the collection agent before the close of the payment day (whether or not the collection agent has collected the whole or the part of that amount from the traveller).
- (2) The collection agent must pay to the Director-General an amount of additional levy (including any goods and services tax payable on that amount).
- (3) The amount of additional levy (exclusive of goods and services tax) is—
- (a) 8% of the unpaid amount; plus
 - (b) for each relevant period that the unpaid amount remains wholly or partly unpaid, 2% of so much of the unpaid amount as remains unpaid at the close of the relevant period.
- (4) In subclause (3), **unpaid amount**—
- (a) means the whole or the part of the amount of levy not paid as referred to in subclause (1); and
 - (b) in paragraph (b), includes the amount of additional levy (exclusive of goods and services tax).
- (5) For the purposes of subclause (3)(b), the first **relevant period** is the period of 1 month beginning with the day after the payment day, the second relevant period

is the period of 1 month beginning with the day that immediately follows the close of the first relevant period, and so on.

- (6) In this clause, **payment day** means—
- (a) the day referred to in clause 11(3); or
 - (b) if clause 12 applies, the day allowed by the Director-General.

14 Director-General to issue notices to collection agents requiring payment of levy

- (1) This clause applies if a craft arrives in New Zealand.
- (2) The Director-General must issue a notice under this clause to the person who is the collection agent for the travellers who arrive in New Zealand on the craft.
- (3) The notice must be issued no later than the close of the third month following the month in which the craft arrives.
- (4) The notice must—
 - (a) require the collection agent to pay to the Director-General the amounts of levy payable by any travellers who arrive in New Zealand on the craft; and
 - (b) include an estimate of the total amount payable.
- (5) A notice issued under this clause to a person may cover more than 1 craft in relation to which the person is the collection agent.
- (6) The Director-General may make arrangements for the Customs to perform the Director-General's duties under this clause on behalf of the Director-General.

Returns, records, and auditors

15 International air service licensees to make returns relating to travellers exempt under clause 9(1)(h)

- (1) If international aircraft operated by an international air service licensee arrive in New Zealand in 2016, the international air service licensee must provide the Customs with sufficient information to enable the reasonable verification of the number of service travellers who are exempt from the levy under clause 9(1)(h).
- (2) For the purposes of subclause (1), the international air service licensee must,—
 - (a) no later than the date given by subclause (3), provide the Customs with a return containing the required information in relation to—
 - (i) service travellers who arrive in New Zealand before the date of the return; and
 - (ii) persons who are scheduled to arrive in New Zealand as service travellers on or after the date of the return; and

- (b) promptly provide the Customs with returns updating the information provided under paragraph (a)(ii) or this paragraph as necessary to take account of actual arrivals of service travellers or changes to the persons who are scheduled to arrive in New Zealand as service travellers.
- (3) The date referred to in subclause (2)(a) is the later of the following:
 - (a) 1 February 2016;
 - (b) the first day in 2016 on which service travellers arrive in New Zealand.
- (4) In this clause, **service traveller** means a traveller who arrives in New Zealand in 2016 on an international aircraft operated by the international air service licensee.

16 Cruise lines to make returns relating to travellers exempt under clause 9(1)(i)

- (1) If cruise ships operated by a cruise line arrive in New Zealand in 2016, the cruise line must provide the Customs with sufficient information to enable the reasonable verification of the number of relevant cruise ship travellers who are exempt from the levy under clause 9(1)(i).
- (2) For the purposes of subclause (1), the cruise line must,—
 - (a) no later than the date given by subclause (3), provide the Customs with a return containing the required information in relation to—
 - (i) relevant cruise ship travellers who arrive in New Zealand before the date of the return; and
 - (ii) persons who are scheduled to arrive in New Zealand as relevant cruise ship travellers on or after the date of the return; and
 - (b) promptly provide the Customs with returns updating the information provided under paragraph (a)(ii) or this paragraph as necessary to take account of actual arrivals of relevant cruise ship travellers or changes to the persons who are scheduled to arrive in New Zealand as relevant cruise ship travellers.
- (3) The date referred to in subclause (2)(a) is the later of the following:
 - (a) 1 February 2016;
 - (b) the first day in 2016 on which relevant cruise ship travellers arrive in New Zealand.
- (4) In this clause, **relevant cruise ship traveller** means a traveller who arrives in New Zealand in 2016 on a cruise ship operated by the cruise line.

17 Records to be kept by collection agents

- (1) A person who is a collection agent in a levy period must keep the following records in respect of the levy period:
 - (a) records that reasonably verify the following:

- (i) the number of travellers for whom the person is the collection agent:
 - (ii) the number of those travellers who are exempt travellers:
 - (iii) the amounts of levy (including amounts of additional levy) that the collection agent is required to pay to the Director-General:
 - (iv) the payments of levy (including additional levy) made by the collection agent to the Director-General, including the days on which the payments are made:
- (b) records that reasonably explain any differences between—
 - (i) the amounts of levy that the collection agent is required to pay to the Director-General:
 - (ii) any estimates of amounts of levy payable included in notices issued to the collection agent under clause 14:
 - (c) if the levy period is the initial levy period, copies of any returns made by the collection agent under clause 15 or 16.
- (2) The records must be retained for 2 years after the close of the levy period.

18 Records to be kept by Director-General

- (1) The Director-General must keep the following records in respect of each levy period:
- (a) records of the rates of levy set:
 - (b) records that reasonably verify the following:
 - (i) the amounts of levy (including amounts of additional levy) paid to the Director-General, the days on which the payments are made, and the persons by whom the payments are made:
 - (ii) the ways in which the levy (including additional levy) is spent:
 - (c) copies of any notices issued under clause 14:
 - (d) if the levy period is the initial levy period, any returns received under clause 15 or 16.
- (2) The Director-General must, in respect of each levy period after the initial levy period, also keep records of the following:
- (a) any estimates used by the Director-General as referred to in clauses 6 and 7:
 - (b) any shortfalls in recovery, or any over-recoveries, of costs taken into account by the Director-General under clause 6(2)(b) or 7(2)(b):
 - (c) the ways in which the things referred to in paragraphs (a) and (b) were calculated.
- (3) The records referred to in subclauses (1) and (2) must be retained for 2 years after the close of the levy period.

19 Remuneration of auditors

A person appointed as an auditor under section 141B of the Act must be remunerated by the Director-General at a rate determined by the responsible Minister.

Michael Webster,
Clerk of the Executive Council.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*: 12 November 2015.

Reprints notes

1 *General*

This is a reprint of the Biosecurity (Border Processing Levy) Order 2015 that incorporates all the amendments to that order as at the date of the last amendment to it.

2 *Legal status*

Reprints are presumed to correctly state, as at the date of the reprint, the law enacted by the principal enactment and by any amendments to that enactment. Section 18 of the Legislation Act 2012 provides that this reprint, published in electronic form, has the status of an official version under section 17 of that Act. A printed version of the reprint produced directly from this official electronic version also has official status.

3 *Editorial and format changes*

Editorial and format changes to reprints are made using the powers under sections 24 to 26 of the Legislation Act 2012. See also <http://www.pco.parliament.govt.nz/editorial-conventions/>.

4 *Amendments incorporated in this reprint*

Biosecurity (Border Processing Levy) Amendment Order 2018 (LI 2018/89)

Customs and Excise Act 2018 (2018 No 4): section 443(4)