

Reprint  
as at 14 December 2019



## Animal Products Regulations 2000 (SR 2000/207)

Michael Hardie Boys, Governor-General

### Order in Council

At Wellington this 16th day of October 2000

Present:

His Excellency the Governor-General in Council

Pursuant to section 166 of the Animal Products Act 1999, His Excellency the Governor-General, acting on the advice and with the consent of the Executive Council, makes the following regulations.

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#### Note

Changes authorised by subpart 2 of Part 2 of the Legislation Act 2012 have been made in this official reprint.  
Note 4 at the end of this reprint provides a list of the amendments incorporated.

**These regulations are administered by the Ministry for Primary Industries.**

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**Regulations**

**1 Title**

These regulations are the Animal Products Regulations 2000.

**2 Commencement**

These regulations come into force on 20 November 2000.

**2A Dairy material, product, and processing excluded**

Nothing in these regulations applies to any dairy material, dairy product, or dairy processor.

Regulation 2A: inserted, on 1 June 2005, by section 11(1)(d) of the Animal Products (Ancillary and Transitional Provisions) Amendment Act 2005 (2005 No 27).

**3 Interpretation**

In these regulations, unless the context otherwise requires,—

**Act** means the Animal Products Act 1999

**animal material depot**, or **depot**, means a place or premises where animal material (not being live mammals or live birds) is accumulated for temporary holding pending transfer to a primary processor

**essential services** includes, without limitation, process gases, lighting, ventilation, water, and waste management

**maintenance compound** means, in relation to any premises or place where animal material or animal product is processed, any substance—

- (a) used for maintaining, repairing, servicing, cleaning, or sanitising equipment or surfaces that may be the source of, or result in, contamination of animal material, animal product, or associated things; or
- (b) used for treating water; or
- (c) used for pest control

**pest** includes, without limitation, dogs, cats, birds, rodents, insects, and any other creatures that are likely to transfer contaminants to animal material or animal product; but does not include—

- (a) animals used under direct supervision or control for the purpose of maintaining security; or
- (b) animals that are themselves intended for processing or animal material being processed

**specification** means a requirement specified by notice under section 167(1) of the Act

**specified person** means any—

- (a) risk management programme operator:
- (b) operator of an animal material depot:
- (c) person who transports animal material from a depot to a primary processor:
- (d) person who transports animal material or animal product from the place or premises of a primary processor:
- (e) other category of person specified in specifications for the purposes of the relevant requirement of these regulations

**supplier** means a person who presents an animal or animal material to a processor for processing (not being a person solely engaged in facilitating the physical transfer of the animal or animal material, such as a transporter, purchasing agent, or sale-yard operator)

**waste** includes, without limitation, all solids, liquids, and gases that the operator intends to dispose of as being unwanted and that may become a source of contamination or attract pests.

## **Part 1**

### **Animal product standards**

#### **4 Outline of Part**

This Part sets animal product standards for the purposes of Part 4 of the Act, and provides for matters in relation to the making of specifications.

#### *Standards relating to fitness for purpose*

#### **5 Animal material to be suitable for processing into animal product**

- (1) Animal material used for processing into animal product must be suitable for that purpose.
- (2) Where required by specifications, the supplier of animal material for processing into animal product must provide information, in accordance with the spe-

cifications, relating to the status of the animal material when it is presented for processing, namely, its—

- (a) origin:
  - (b) nature:
  - (c) description:
  - (d) exposure to risk factors, if any.
- (3) The information provided must be accurate.
  - (4) Before making specifications for the purposes of this regulation, the Director-General must be satisfied of at least 1 of the matters referred to in regulation 21.

## **6 Animal product to be free of certain hazards, objects, materials, and substances**

- (1) Taking into consideration its intended use, animal product must be free from—
  - (a) biological, chemical, and physical hazards in amounts that may be directly or indirectly harmful to humans or animals:
  - (b) extraneous objects, material, and substances of a kind not expected to be in animal product that is prepared or packed for trade in accordance with good trade practices:
  - (c) animal material in amounts that may be directly or indirectly harmful to humans and animals for which the animal product is intended.
- (2) For the purposes of subclause (1), specifications may specify—
  - (a) unacceptable hazards, objects, materials, and substances in relation to any type or class of animal product:
  - (b) acceptable or unacceptable levels of hazards, objects, materials, and substances in relation to any type or class of animal product.

## **7 Composition of animal material or product**

- (1) All risk management programme operators, and all other categories of processor of animal material or animal product specified in specifications for the purposes of this subclause, must ensure that the composition of the animal material and animal product complies with any relevant composition levels and requirements set out in the specifications.
- (2) Specifications setting composition levels or requirements may include limitations and requirements for ingredients and additives in relation to any type or class of animal material or animal product.

## **8 Animal product not to be associated with false or misleading representation**

Animal product must not be associated with a false or misleading representation of any kind concerning its—

- (a) fitness for intended purpose:
- (b) nature:
- (c) origin:
- (d) composition:
- (e) ingredients or other constituents:
- (f) proportion of ingredients or other constituents.

*Standards relating to production, processing, and preparation of animal material and product*

**9 Animal material and product to be processed in manner that minimises contamination and deterioration**

All specified persons must ensure that animal material and animal product in their charge is processed in a manner that minimises the contamination or deterioration of the animal material or animal product.

**10 Requirements for premises, places, facilities, equipment, and essential services**

All specified persons must ensure that the premises, places, facilities, equipment, and essential services for which they are responsible in relation to the processing of animal material or animal product are—

- (a) designed, constructed, and located to enable suitability of the animal material to be maintained, and the fitness for intended purpose of the animal product to be achieved and maintained, having regard to—
  - (i) the animal material or animal product to be processed; and
  - (ii) the nature of the processes involved; and
  - (iii) the range of the animal products to be produced; and
- (b) operated to minimise and manage the exposure of animal material or animal product or associated things to risk factors, having regard to—
  - (i) the animal material or animal product to be processed; and
  - (ii) the operational capability and capacity of the premises or place, facilities, equipment, and essential services; and
  - (iii) the range of animal products to be produced.

**11 Hygiene of processing environment**

- (1) All specified persons must establish and carry out effective procedures to—
  - (a) ensure appropriate and adequate maintenance, cleaning, and sanitation of processing premises, places, facilities, essential services, and equipment (including conveyances); and
  - (b) manage waste; and

- (c) control pests.
- (2) For the purposes of subclause (1), a procedure is effective if it minimises the exposure of animal material and animal product and associated things to risk factors associated with waste, pests, and inappropriate or inadequate maintenance, cleaning, and sanitation.
- (3) All risk management programme operators, operators of animal material depots, and other persons specified in specifications for the purposes of this subclause must, in relation to premises or places used for processing, ensure that maintenance compounds are stored, handled, and used in a manner that minimises contamination by the maintenance compounds of animal material, animal product, and associated things.
- (4) The Director-General may—
  - (a) by specifications, provide that in certain areas, or for certain uses or equipment, only maintenance compounds that are listed in the specifications or approved by the Director-General may be used;
  - (b) impose conditions on the use of those maintenance compounds, whether in the specifications or in the approval.
- (5) In deciding whether to impose requirements under subclause (4), the Director-General must assess the risk of contamination of animal material or product, and the ability to control the risk through conditions.

**12 Hygiene of persons whose presence or actions may result in contamination of animal material or animal product**

All risk management programme operators, persons who transport animal material or animal product from the place or premises of a primary processor, and other categories of person specified in specifications for the purposes of this regulation must ensure that persons, including visitors, whose presence or actions, at any premises or place where animal material or product is processed, may result in contamination of animal material or animal product—

- (a) wear appropriate protective clothing, where necessary; and
- (b) follow an appropriate personal hygiene routine; and
- (c) behave in such a manner as may be necessary or desirable to minimise contamination to animal material, animal product, and associated things.

**13 Persons infected by or carriers of disease or illness to be excluded from working areas or from handling animal material or product**

All specified persons must ensure that persons, including visitors, who are known to be, or suspected of being, infected by or a carrier of a disease or illness of public health concern (including a notifiable infectious disease listed in section A of Part 1 of Schedule 1 of the Health Act 1956) that is likely to be transmitted through animal material, animal product, or associated things are precluded from—

- (a) working in areas where animal material or animal product is processed, if that may result in contamination of animal product; or
- (b) handling animal material, animal product, or associated things that may result in contamination of animal product.

#### **14 Required measuring equipment to be calibrated and function as intended**

- (1) All specified persons must ensure that measuring equipment that is used to carry out a critical measurement is properly calibrated and functions as intended.
- (2) In this regulation, **critical measurement** means a parameter identified as critical in any—
  - (a) specifications or regulated control scheme; or
  - (b) risk management programme, being a parameter of the nature of the parameters referred to in section 17(3)(c) of the Act in relation to points at which hazards of significance occur.

#### *Standards relating to examining, sampling, and testing*

#### **15 Animal material and product to be examined, sampled, and tested**

All risk management programme operators, and all other categories of person specified in regulations or specifications for the purposes of this regulation, must ensure that—

- (a) animal material, animal product, and associated things are examined, sampled, and tested in accordance with any relevant specifications that are appropriate to the class or description of the animal material or animal product or process concerned, or the risk factor to be managed, or any combination of these; and
- (b) any necessary actions arising as a result of the examination, sampling, or testing are taken.

#### *Standards relating to packaging, storing, and handling*

#### **16 Packaging requirements for animal material and product**

All risk management programme operators, operators of animal material depots, and other categories of person specified in specifications for the purposes of this regulation must ensure that any packaging materials (including reusable packaging and inner and outer packaging of any kind) used for animal material, animal product, and associated things are designed, made, stored, and used in a manner that—

- (a) maintains the status of the animal material as suitable for use in processing; and

- (b) maintains the status of the animal product as fit for its intended purpose; and
- (c) minimises contamination of the animal material or animal product.

## **17 Carriage and delivery requirements for animal material and product**

All persons engaged in the carriage and delivery of animal material or animal product must as far as practicable ensure that the means of carriage and delivery are designed, made, maintained, and operated to minimise contamination or deterioration of animal material or animal product.

*Standards relating to identification, labelling, and record keeping*

## **18 Identification system requirements**

- (1) All operators of risk management programmes, all exporters, and all other categories of person required by specifications to do so, must have a tracking system that—
  - (a) allows for the identification of animal material and animal product; and
  - (b) enables the movement of the animal material or animal product to be traced—
    - (i) where required by specifications, from the origin, through the supplier and the operator's business premises to the next recipient of the animal material or product; or
    - (ii) where specifications do not require tracing from origin, from the supplier and the operator's business premises to the next recipient of the animal material or product.
- (2) The Director-General may, by specifications, require persons other than operators of risk management programmes and exporters to maintain a tracking system.
- (3) Before making specifications for the purposes of subclause (2), the Director-General must be satisfied of at least 1 of the matters referred to in regulation 21.

## **19 Labelling and identification requirements**

- (1) Animal material and animal product must be labelled or identified in accordance with any relevant specifications.
- (2) Any labelling or identification required by specifications must—
  - (a) clearly relate to the animal material or animal product to which it applies; and
  - (b) contain information that accurately describes or differentiates so as to identify the animal material or animal product to which it applies.

- (3) The Director-General may, by specifications, require risk management programme operators or other categories of person to label or identify animal material or animal product in accordance with the specifications.
- (4) Before making specifications for the purposes of subclause (3), the Director-General must be satisfied of at least 1 of the matters referred to in regulation 21.

## **20 Record and return requirements**

All records that are required by specifications to be kept and all returns that are required by specifications to be made by any risk management programme operator or other category of person in respect of animal material, animal product, or associated things must be—

- (a) complete:
- (b) accurate:
- (c) of sufficient quality:
- (d) appropriately stored and readily accessible (in the case of records):
- (e) promptly supplied (in the case of returns).

### *Criteria for making certain specifications*

## **21 Director-General to have regard to certain circumstances if making specifications relating to supply, identification, or labelling of animal material or product**

Before making specifications of the kinds referred to in regulations 5, 18(2), and 19(3), the Director-General must be satisfied that at least 1 of the following factors applies in relation to the proposed specifications:

- (a) it is not feasible or practicable for the relevant risks to be managed in some other way:
- (b) the specifications are reasonable on the grounds of economic efficiency.

## **Part 1A**

### **Offences and infringement offences against section 135 of Act**

Part 1A: inserted, on 10 September 2018, by regulation 4 of the Animal Products Amendment Regulations 2018 (LI 2018/132).

## **21A Failure to comply with Animal Products Notice: Specifications for Products Intended for Human Consumption**

- (1) In this regulation, unless the context otherwise requires,—  
**NAIT animal** has the same meaning as in section 4 of the National Animal Identification and Tracing Act 2012

**notice** means the Animal Products Notice: Specifications for Products Intended for Human Consumption issued at Wellington on 1 March 2016 under the authority of the Director-General for Primary Industries.

- (2) A person who fails to comply with any of the following in relation to a NAIT animal commits an offence against section 135 of the Act:
  - (a) clause 10.2(1) of the notice (which relates to completing an animal status declaration or electronic supplier statement):
  - (b) clause 10.2(4) of the notice (which relates to completing the declaration or statement in accordance with the stated requirements):
  - (c) clause 10.2(8) to (11) of the notice (which relates to record keeping):
  - (d) clause 11.4(1) of the notice (which relates to completing a supplier statement):
  - (e) clause 11.4(6) to (9) (which relates to record keeping).
- (3) For an offence against—
  - (a) subclause (2)(a), (c), (d), or (e), the person is liable on conviction to a fine not exceeding \$2,400:
  - (b) subclause (2)(b), the person is liable on conviction to a fine not exceeding \$1,200.
- (4) The offence against—
  - (a) subclause (2)(a), (c), (d), or (e) is an infringement offence with an infringement fee of \$800:
  - (b) subclause (2)(b) is an infringement offence with an infringement fee of \$400.

Regulation 21A: inserted, on 10 September 2018, by regulation 4 of the Animal Products Amendment Regulations 2018 (LI 2018/132).

## **Part 2**

### **Miscellaneous provisions**

#### **22 Requirements relating to animal material for primary processing**

- (1) The Director-General may, by specifications made for the purposes of any of Parts 2 to 5 of the Act,—
  - (a) specify the obligations of primary producers and other intermediate owners and suppliers of animals or animal material intended or provided for primary processing, whether generally or in relation to any particular class of producer, owner, supplier, animal, or animal material:
  - (b) specify requirements as to the procurement and presentation of animals and animal material intended or provided for primary processing, including requirements relating to the provision or obtaining of information

- pertaining to the suitability of any animal or animal material for processing for human or animal consumption.
- (2) Before making specifications for the purposes of subclause (1), the Director-General must be satisfied that—
    - (a) it is not feasible or practicable for the relevant risks to be managed in another way; or
    - (b) the setting of the specifications is reasonable on the grounds of economic efficiency; or
    - (c) the specifications are necessary to meet overseas market access requirements.
  - (3) In any particular situation where the requirements of the specifications cannot be met, the Director-General may nevertheless, on application made before the relevant animal or animal material is presented for primary processing, grant approval in writing for the animal or animal material to be presented and accepted for processing, if satisfied that—
    - (a) there is good reason in the special circumstances of the case why the requirements of the specifications cannot be met; and
    - (b) acceptance of the animal or animal material would not prejudice the fitness for its intended purpose of the resulting product.
  - (4) The approval may be subject to conditions, including requirements for documentation.
  - (5) No person may present, and no processor may accept, any animal or animal material for processing unless either—
    - (a) the person has complied with any relevant specifications referred to in subclause (1); or
    - (b) the animal or animal material is presented in accordance with an approval given under subclause (3) and any conditions to which the approval is subject.
  - (6) Failure to comply with subclause (5) constitutes an offence for the purposes of section 135(1)(b) of the Act.

### **23 Requirements relating to suppliers of animal material for primary processing**

- (1) The Director-General may, by specifications made for the purposes of any of Parts 2 to 5 of the Act, require that specified classes of supplier of specified animal material for processing must have a specified level of competency, qualification, or experience in order to present animals or animal material for primary processing.
- (2) Before making specifications for the purposes of subclause (1), the Director-General must be satisfied that—

- (a) it is not feasible or practicable for the relevant risks to be managed in another way; or
  - (b) the specifications are necessary to meet overseas market access requirements.
- (3) No person may present, and no processor may accept, any animal or animal material for primary processing unless the person presenting it has the level of competency, qualification, or experience required by specifications made under subclause (1).
- (4) Failure to comply with subclause (3) constitutes an offence for the purposes of section 135(1)(b) of the Act.

#### **24 Risk management programme evaluation**

- (1) No person may take responsibility for, or sign, a risk management programme evaluation report required by section 20(2)(b) of the Act if—
- (a) the person is not currently accredited under the Act to carry out risk management programme evaluation functions and activities; or
  - (b) the person was involved in the design or development of the risk management programme to which the evaluation report relates; or
  - (c) any person actively involved in carrying out the evaluation or any part of it was involved also in the design or development of the risk management programme being evaluated.
- (2) Failure to comply with subclause (1) constitutes an offence for the purposes of section 135(1)(b) of the Act.

#### **25 Recognised agencies and accredited persons**

- (1) If a particular function or activity is required under the Act to be carried out by a recognised agency or an accredited person, then the person with responsibility for ensuring that the function or activity is carried out must ensure that the function or activity is carried out only by—
- (a) an agency recognised under the Act to undertake responsibility for that function or activity; or
  - (b) a person accredited under the Act to undertake that function or activity.
- (2) If a particular function or activity is required under the Act to be carried out by an accredited person under the management of a recognised agency, a recognised agency must offer and use for that function or activity only the services of a person properly accredited under the Act to carry out the function or activity.
- (3) Failure to comply with subclause (1) or subclause (2) constitutes an offence for the purposes of section 135(1)(b) of the Act.

**26 Identification, differentiation, and security systems and devices**

- (1) In this regulation, **approved or specified system or device** means a system or device approved or specified by the Director-General under section 158(1)(a) of the Act, and notified as such under section 167 of the Act, for the purposes of the identification, differentiation, or security of—
  - (a) animal material or animal products subject to the Act; or
  - (b) premises or places where such animal material or products are or may be produced or processed, held, stored, or transported; or
  - (c) things of any nature that come or may come into contact with such animal material or products, or may otherwise affect the suitability of the animal material or the fitness for its intended purpose of the animal product.
- (2) A person who operates or applies an approved or specified system or device must,—
  - (a) if the Director-General also approves or specifies under section 158 of the Act the persons who may operate or apply the system or device, be a person who meets the requirements of the approval or specification; and
  - (b) comply with any conditions specified by the Director-General under section 158 of the Act on the acquisition, use, or security of the system or device.
- (3) A person who is a manufacturer of an approved or specified system or device must comply with any requirements for manufacturers specified by the Director-General under section 158 of the Act as to the manufacture, transport, storage, sale, and security of the system or device.
- (4) Failure to comply with subclause (2) or subclause (3) constitutes an offence for the purposes of section 135(1)(b) of the Act.

**27 Revocation**

The Animal Products Regulations 1999 (SR 1999/345) are revoked.

## Schedule Forms

r 21A

Schedule: inserted, on 14 December 2019, by section 28(2) of the National Animal Identification and Tracing Amendment Act 2019 (2019 No 74).

### Form 1

#### Infringement notice

*Section 125C of the Animal Products Act 1999*

#### ***(Front page)***

Notice number:

#### **Details of person served**

Full name or company name:

\*Date of birth:

Trading name (if different to company name):

Physical address:

Post code:

Business address (if different to physical address):

Electronic address:

\*Omit if the notice is served on a company.

#### **Alleged infringement offence**

Date of offence:

Time:

Location:

Fee payable to Director-General: \$[*amount*]

This is an infringement offence against [*section or regulation number*] of the [*Act or regulation name*].

Charge text: [*narrative of events*]

#### **Issuing details**

Date served:

Issuing inspector's warrant number:

Method infringement notice served by:

#### **Procedure for payment of infringement fee**

The infringement fee is payable within 28 days after [*earliest date notice served personally or posted*].

The infringement fee is payable to the Director-General of the Ministry for Primary Industries by any of the following methods: [*specify payment options*]

**Important:** Please read the information about infringement offences printed on the back of this notice.

[*Deposit slip is printed here.*]

**(Back page)**

***Information about infringement offences***

**Note:** If there is anything in these notes that you do not understand, you should consult a lawyer immediately.

**1 Payment of infringement fee**

If you pay the infringement fee for the alleged infringement offence within 28 days after the service of this notice, no further action in respect of the infringement offence will be taken. Payment should be made to the Director-General of the Ministry for Primary Industries in accordance with the instructions on the front page of this notice.

**2 Further action**

If you wish to raise any matter relating to the circumstances of the alleged offence, you should do so by writing to [*the prosecutor*] at the address shown in the note at the end of this information within 28 days after the service of this notice.

**3 Defences**

You have a defence against any proceedings for the alleged infringement offence if you prove that the infringement fee has been paid to the Director-General of the Ministry for Primary Industries by one of the payment methods specified on the front of this notice within 28 days after the service of this notice. There may be additional defences available to you.

**Note:** Late payment, or payment by any other method, will not be a defence.

**4 Right to request hearing**

- (1) You have the right to request a hearing. A request for a hearing must be made in writing, be signed by you, and be delivered to [*the prosecutor*] at the address shown in the note at the end of this information within 28 days after the service of this notice. If you request a hearing, you may deny liability for the offence or admit liability and make submissions as to penalty or any other matter.
- (2) If you deny liability for the offence, [*the prosecutor*] will serve you with a notice of hearing setting out the place and time at which the matter will be heard by the court (unless [*the prosecutor*] decides not to commence court proceedings).

**Note:** If the court finds you guilty of the offence, costs will be imposed in addition to any fine.

- (3) If you admit liability for the offence but want the court to consider your submissions, you should, in your request for a hearing,—
- (a) admit the offence; and
  - (b) set out the written submissions you wish the court to consider. [*The prosecutor*] will then file your letter with the court (unless [*the prosecutor*] decides not to commence court proceedings) and indicate if you wish to appear.

**Note:** Any costs will be imposed in addition to any fine.

## 5 Consequences of taking no action

If you do not pay the infringement fee and do not request a hearing within 28 days after the service of this notice, you will be served with a reminder notice (unless [*the prosecutor*] decides otherwise).

If you do not pay the infringement fee and do not request a hearing in respect of the alleged infringement offence within 28 days after the service of the reminder notice, you will become liable to pay costs in addition to the infringement fee (unless [*the prosecutor*] decides not to commence court proceedings against you).

## 6 Questions and other correspondence

In any correspondence, please include—

- (a) the date of the infringement notice; and
- (b) the infringement notice number; and
- (c) the course of action you are taking in respect of the alleged offence; and
- (d) your full address for replies.

**Note:** All queries and all correspondence regarding this notice must be directed to [*specify full address*]. Further details of your rights and obligations are set out in sections 125B to 125D of the Animal Products Act 1999 and section 21 of the Summary Proceedings Act 1957.

Schedule form 1: inserted, on 14 December 2019, by section 28(2) of the National Animal Identification and Tracing Amendment Act 2019 (2019 No 74).

Form 2  
Reminder notice

*Section 125C of the Animal Products Act 1999*

**(Front page)**

Notice number:

**Details of person served**

Full name or company name:

\*Date of birth:

Trading name (if different to company name):

Physical address:

Post code:

Business address (if different to physical address):

Electronic address:

\*Driver licence:

Other identification (if no driver licence):

Telephone number:

\*Omit if the notice is served on a company.

**Alleged infringement offence details**

Date of offence:

Time:

Location:

Fee payable to Director-General: \$[*amount*]

This is an infringement offence against [*section or regulation number*] of the [*Act or regulation name*].

Charge text: [*narrative of events*]

**Service details (to be provided for filing in court)**

Date infringement notice served:

Issuing inspector's warrant number:

Reminder notice served by [*method of service*] on [*date of service*].

The last day for payment is [*date*], being 28 days from the date of service of the infringement notice recorded on this notice.

**Procedure for payment of infringement fee**

Infringement fees may be paid to the Director-General of the Ministry for Primary Industries by any of the following methods: [*specify payment options*]

**Important:** Please read the information about infringement offences printed on the back of this notice.

[*Deposit slip is printed here.*]

**(Back page)**

### ***Information about infringement offences***

**Note:** If there is anything in these notes that you do not understand, you should consult a lawyer immediately.

#### **1 Payment of infringement fee**

If you pay the infringement fee for the alleged infringement offence within 28 days after the service of this notice, no further action in respect of the infringement offence will be taken. Payment should be made to the Director-General of the Ministry for Primary Industries in accordance with the instructions on the front page of this notice.

#### **2 Further action**

If you wish to raise any matter relating to the circumstances of the alleged offence, you should do so by writing to [*the prosecutor*] at the address shown in the note at the end of this information within 28 days after the service of this notice.

#### **3 Defences**

You have a defence against any proceedings for the alleged infringement offence if you prove that the infringement fee has been paid to the Director-General of the Ministry for Primary Industries by one of the payment methods specified on the front of this notice within 28 days after the service of this notice. There may be additional defences available to you.

**Note:** Late payment, or payment by any other method, will not be a defence.

#### **4 Right to request hearing**

- (1) You have the right to request a hearing. A request for a hearing must be made in writing, be signed by you, and be delivered to [*the prosecutor*] at the address shown in the note at the end of this information within 28 days after the service of this notice. If you request a hearing, you may deny liability for the offence or admit liability and make submissions as to penalty or any other matter.
- (2) If you deny liability for the offence, [*the prosecutor*] will serve you with a notice of hearing setting out the place and time at which the matter will be heard by the court (unless [*the prosecutor*] decides not to commence court proceedings).

**Note:** If the court finds you guilty of the offence, costs will be imposed in addition to any fine.

- (3) If you admit liability for the offence but want the court to consider your submissions, you should, in your request for a hearing,—
- (a) admit the offence; and
  - (b) set out the written submissions you wish the court to consider. [*The prosecutor*] will then file your letter with the court (unless [*the prosecutor*] decides not to commence court proceedings) and indicate if you wish to appear.

**Note:** Any costs will be imposed in addition to any fine.

## 5 Consequences of taking no action

If you do not pay the infringement fee and do not request a hearing in respect of the alleged infringement offence within 28 days after the service of this notice, you will become liable to pay costs in addition to the infringement fee (unless [*the prosecutor*] decides not to commence court proceedings against you).

## 6 Questions and other correspondence

In any correspondence, please include—

- (a) the date of the infringement notice; and
- (b) the infringement notice number; and
- (c) the course of action you are taking in respect of the alleged offence; and
- (d) your full address for replies.

**Note:** All queries and all correspondence regarding this notice must be directed to [*specify full address*]. Further details of your rights and obligations are set out in sections 125B to 125D of the Animal Products Act 1999 and section 21 of the Summary Proceedings Act 1957.

Schedule form 2: inserted, on 14 December 2019, by section 28(2) of the National Animal Identification and Tracing Amendment Act 2019 (2019 No 74).

Martin Bell,  
for Clerk of the Executive Council.

## **Reprints notes**

### **1    *General***

This is a reprint of the Animal Products Regulations 2000 that incorporates all the amendments to those regulations as at the date of the last amendment to them.

### **2    *Legal status***

Reprints are presumed to correctly state, as at the date of the reprint, the law enacted by the principal enactment and by any amendments to that enactment. Section 18 of the Legislation Act 2012 provides that this reprint, published in electronic form, has the status of an official version under section 17 of that Act. A printed version of the reprint produced directly from this official electronic version also has official status.

### **3    *Editorial and format changes***

Editorial and format changes to reprints are made using the powers under sections 24 to 26 of the Legislation Act 2012. See also <http://www.pco.parliament.govt.nz/editorial-conventions/>.

### **4    *Amendments incorporated in this reprint***

National Animal Identification and Tracing Amendment Act 2019 (2019 No 74): section 28

Animal Products Amendment Regulations 2018 (LI 2018/132)

Animal Products (Ancillary and Transitional Provisions) Amendment Act 2005 (2005 No 27): section 11(1)(d)